



## PRIVATE FIRE HYDRANT FLOW TEST REQUEST INSTRUCTIONS

PO Box 769, Springdale, AR  
72765 Telephone: (479) 751-  
5751 Fax: (479) 750-4039  
backflow@springdalewater.com

1. Applicant must complete and submit a Private Fire Hydrant Flow Test Request Form by mailing, faxing, or emailing to the Springdale Water Utilities Engineering Office. Additionally, the form may be delivered in person at our Administration Offices located at 526 Oak Ave, Springdale, AR, 72765. Use one form per request. All information is required.
2. Attach a map of the hydrant(s) requested to be tested or specify the hydrant numbers on the request form. A map of all Springdale Water Utilities ("Utility") hydrants, with hydrant numbers can be found at <http://www.springdalewater.com> under "Engineering & Mapping."
3. The Utility will perform the fire flow test on fire hydrants in the vicinity of the project location. It is preferred that the requestor witness the flow test performed by the Utility. The Utility may authorize the requestor to perform the flow test, which will require all forms and fees to be paid specified. Utility personnel are required to be on site for any flow tests performed.
4. The testing of fire hydrant(s) in freezing weather or when the ground is frozen will not be performed. The outside air temperature must be at least 35°F and rising.
5. **A fee of \$150 is required prior to conducting or witnessing of a flow test on a public fire hydrant by this office. A check or money order must be made payable to "Springdale Water Utilities." The fee must be paid for in full before the Fire Flow Test is conducted.** Note: No fees are required for Hydrant Flow Test information that is available on file. It is the responsibility of the requestor to review existing flow test data. No refunds will be given.
6. If the Utility will be witnessing the fire flow test, then the applicant or the designee must contact this office a minimum of 48 hours prior to the test so we may have a representative present for witnessing the testing. Non-utility personnel are responsible for maintaining their own safety.
7. Springdale Water Utilities cannot be responsible for an activity occurring in the area of a private enterprise. We reserve our right to bill others who may have actually caused damage. We are not responsible for damage to private infrastructure.
8. The Utility reserves the right to refuse to complete a requested test. The Utility does not perform flow testing of hydrants not used for fire protection. If testing of a particular hydrant causes a pressure drop to 20 psi, the test will be stopped.
9. After the test is complete, the Utility will issue a letter to the applicant through fax and/or e-mail summarizing the results of the test. Please allow a minimum of 5 business days after request for results. The static, residual, flow, time & date tested for the hydrant tested will be provided in the results. We cannot guarantee a 10 psi residual drop.



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### Applicant Information

Applicant's Name: \_\_\_\_\_  
Applicant's Address: \_\_\_\_\_  
\_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ (work) \_\_\_\_\_ (mobile)  
Fax Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

### Site Information

Project Name: \_\_\_\_\_  
Reason for flow information:  Design (static, residual, flow, & date)  Water service to site  
Type:  Commercial  Industrial  Residential  
Project Address/Location: \_\_\_\_\_  
\_\_\_\_\_  
City: \_\_\_\_\_ State: Arkansas Zip: \_\_\_\_\_

### Request for Flow Information

Provide a brief description of the hydrant flow test requested:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Hydrant Number Requested to be the flow hydrant (if available): \_\_\_\_\_  
Hydrant Number Requested to be the test hydrant (if available): \_\_\_\_\_

A \$150 fee per request is required to be paid prior to testing. Water distribution information is taken at a single point in time and is subject to significant variation. The variability of the water system due to changes in usage, demand and operating conditions precludes guarantee that expectations regarding pressures and flows will be exacting. This information is provided to the requestor for evaluation purposes only, without warranty of any kind, including but not limited to any expressed or implied warranty arising by contract, statute or law. In no event regardless of cause, shall the Springdale Water & Sewer Commission be liable for any direct, indirect, special, punitive or consequential damages of any kind whether such damages arise under contract, tort, strict liability or in equity.

I/We, the undersigned owner/agent for the private property specified on this form, do hereby authorize the Springdale Water and Sewer Commission ("Utility") to perform inspections, flow tests or any other such service(s) as it relates to private fire hydrant (s) located within the undersigned's private property. I/We further agree to hold harmless the Utility, its personnel, officers, and persons connected in any way, and release from any liability connected with this fire hydrant flow test. The Utility will in no way be responsible for any damage resulting from this contracted service.

\_\_\_\_\_  
Signature of Requestor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business/Company Name